



EUROPEAN COMMISSION
Enterprise and Industry

CALL FOR PROPOSALS

Development of demonstrators using the information from Copernicus, the European Earth observation programme, and signals from Galileo and EGNOS, the European GNSS

105/G/ENT/CIP/13/C/N03C03

GRANT PROGRAMME 2013

The present call for proposals is composed of a set of Grant Submission Documents, which form an integral part of this call:

The call for proposals,
The Guide for Applicants,
The Submission Set.

The terms set out in the call for proposals document shall take precedence over those in the other parts of the Grant Submission Documents.

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INTERESTED PARTIES ARE INVITED TO READ CAREFULLY THE BELOW INSTRUCTIONS, AND TO USE THE QUESTIONNAIRE PROVIDED IN CHAPTER II OF THE GUIDE FOR APPLICANTS IN ORDER TO ENSURE THAT APPLICATIONS ARE COMPLETE WHEN SUBMITTED.

1. CONTEXT

1.1. THE GENERAL APPROACH

The **overall purpose of this call is to** support a number of concrete and operational activities with special emphasis on promoting the further use of data and information from Earth monitoring and satellite navigation for which Europe is investing massively through the Copernicus, EGNOS and Galileo programmes.

Copernicus¹ (ex GMES: Global Monitoring for Environment and Security), is the European Earth observation programme. Relying on observations from satellites and in situ infrastructures, it is providing, for example, timely and reliable added-value information and forecasting for a wide set of environmental parameters, or maps supporting civil protection units responding to natural disasters.

The Galileo programme is Europe's initiative for a state-of-the-art global satellite navigation system, providing a highly accurate, guaranteed global positioning service. EGNOS, the European Geostationary Navigation Overlay Service, is Europe's first venture into the field of satellite navigation and paves the way for Galileo. It is already operational. It can provide user with improved accuracy (x 10) thanks to the corrections it brings to the GPS signal covering the entire European territory.

Opportunities for the development of downstream applications or services based on these systems are many, and the potential market is considered to be massive. To support its development in Europe, the call for proposals is made for the development of large-scale demonstrators in support of Copernicus and the European GNSS based services.

The demonstrators should build on the concept of large-scale demonstrators, as proposed by the Expert Panel on Service Innovation in the EU² and further discussed at the Europe INNOVA Annual Partnering Event "From Europe INNOVA to large-scale demonstrators and European Innovation Partnerships" that took place in Berlin in October 2011. Such demonstrators should show how Copernicus and the European GNSS based services can be implemented on a large scale, by either addressing specific societal challenges or following a broad-based approach in support of new industries driven by Copernicus and GNSS based service innovation.

1.2. THE LEGAL BASE

The legal basis for this call is the Decision of the European Parliament and Council establishing a **Competitiveness and Innovation Framework Programme (CIP)**³. The present call for proposals is in line with the objectives of its Entrepreneurship and Innovation Programme (EIP) established in support of enterprises, particularly SMEs, entrepreneurship, innovation, including eco-innovation and industrial competitiveness. The overall objective of this call is to support, improve, encourage and promote all forms of innovation in enterprises. It is based on Article 13 of the CIP and has the

¹ See <http://ec.europa.eu/enterprise/policies/space/copernicus/>

² See <https://webgate.ec.europa.eu/socialinnovationeurope/directory/event/europe-innova-annual-partnering-event>

³ [Decision N° 1639/2006/EC of the European Parliament and of the Council of 24 October 2006 establishing a Competitiveness and Innovation Framework Programme \(2007 to 2013\) - OJ L 310/15, 09.11.2006](#)

objective of implementing the measures outlined within the framework of the EIP work programme for 2013⁴.

2. OBJECTIVE OF THE CALL

The main objective of the call for proposals is to develop large-scale demonstrators of Copernicus and the European GNSS-based services. This action aims to implement innovative services on a large scale based on Copernicus and the European GNSS to address specific societal challenges or to facilitate the emergence of new industries in a given region⁵ or metropolitan area.

The call shall be implemented in close coordination and cooperation with the on-going actions from European Mobile and Mobility Industries Alliance. The Alliance may contribute in disseminating and sharing, as widely as possible, the experience gained by the actions supported through this call for proposals. Coordination and cooperation with actions⁶ for the development of applications (where data is generated by Copernicus) and the European GNSS signals is also strongly encouraged.

2.1. Scope

The concept of **large-scale demonstrators** is a new approach for stimulating innovation. It provides regional or local authorities, with a tool to better link all public and private actors, notably industry, knowledge-based service providers, research institutions, regulators and users/citizens to share knowledge, contribute practical experience, and articulate their needs and competences. At the same time, it offers a clear context and the appropriate incentives for successfully developing, testing and implementing new approaches in addressing specific challenges and problems.

At the centre of large-scale demonstrators lies a staged approach that starts with the specific need or a vision for the future that is of importance to the area. It then works back from this challenge or policy objective to the potential technical and service innovation solutions and the corresponding support required. This coherent approach focuses on **finding solutions and systematically creating entrepreneurial opportunities** for the wider use of innovative technologies, goods and services by involving a wide range of stakeholders, industries and technologies. The aim is to offer new and better ways of attracting new customers and better satisfying their changing needs. As a result, new competences may be shaped in the region leading to competitive advantages offering global market opportunities.

The concept of large-scale demonstrators is already being tested under the European Mobile and Mobility Industries Alliance.

For the purpose of this Call, a large-scale demonstrator will be required to:

1. Demonstrate how innovative, added-value services based on Copernicus and the European GNSS could address in an effective manner societal challenges. In this respect, the intention is to support the achievement of targets defined by the Europe 2020⁷ strategy,

⁴ EIP Work Programme 2013 is available on http://ec.europa.eu/cip/documents/work-programmes/index_en.htm#h2-2013

⁵ See for example the definition on http://epp.eurostat.ec.europa.eu/portal/page/portal/nuts_nomenclature/local_administrative_units

⁶ See for example www.copernicus.eu or www.gsa.europa.eu

⁷ See <http://ec.europa.eu/europe2020>

supporting smart, inclusive and sustainable growth, while ensuring complementarity with the priorities foreseen under the future Horizon 2020 programme and to test the envisaged approach;

Under Horizon 2020⁸, funding will be focussed on the following challenges: Health, demographic change and wellbeing; food security, sustainable agriculture, marine and maritime research and the bio-economy; secure, clean and efficient energy; smart, green and integrated transport; climate action, resource efficiency and raw materials; and inclusive, innovative and secure societies.

2. Demonstrate how innovative, added-value services based on Copernicus and the European GNSS could support the emergence of new industries in a region or metropolitan area. The potential for export of the developed services to other European regions must also be demonstrated. Take-up of Copernicus services should consider, at least, the already functioning projects stemming out of the 7th Framework Programme.

Each large-scale demonstrator can propose to tackle only one of activities (1) / (2) or both (1)+(2).

The large-scale demonstrator shall encourage activities with a strong and visible impact. It shall be based on a holistic approach that brings together a large number of regional innovation actors to create a favourable eco-system for innovative mobile services based on Copernicus and GNSS. Regional and metropolitan governments and business communities are thus called upon to create supportive technical infrastructures and business conditions that facilitate the take-up of innovative services based on Copernicus and the European GNSS in a given region or metropolitan area, paving the way for their possible deployment in other regions.

2.2. Expected work

The applicant shall provide a clear description of the objectives to be addressed by the large-scale demonstrator, including the specific **societal challenges** to be addressed on a large scale through innovative mobile services based on Copernicus and the European GNSS. In terms of “**emerging industries**” driven by service innovation based on Copernicus and the European GNSS, no sectoral limitations exist. However, the large-scale demonstrator should aim to create new industrial structures driven by mobile services, such as through clusters and networks, and not be limited within one company. For the objectives to be addressed by the large-scale demonstrator, clear and measurable impact indicators should be defined.

Alternatively, the proposal shall outline the **overall approach** followed by the region or metropolitan area to address the identified objectives. It should explain how innovative services based on Copernicus and the European GNSS are expected to contribute to such an approach and how they could benefit from other on-going or planned activities in the relevant area. Applicants are expected to provide a **detailed description of the activities planned to be undertaken by the demonstrator**, including the objectives, implementation modalities and clear targets and indicators as well as an ex-ante impact assessment.

2.3. Targeted applicants and expected experience

Consortia shall include minimum **3 partners**. Please see Chapter 5.1 for details.

The lead partner or coordinator must be a regional or metropolitan organisation that is either responsible for or involved in the funding and/or implementation of a horizontal or specific

⁸ See <http://ec.europa.eu/research/horizon2020>

innovation programme from which innovative mobile services companies could benefit. This refers to regional and metropolitan public authorities themselves as well as to organisations mandated by national and/or regional public authorities to implement innovation support programmes such as innovation or regional development agencies or cluster organisations. For the purpose of the large-scale demonstrator, members of a given consortium may all be located in the same region or metropolitan area.

The applicants must have the necessary expertise and resources to carry out the proposed activities. A **strong interest and experience in transnational cooperation** is an asset and should be specifically demonstrated. Eligibility criteria are specified under section 5, selection criteria under section 6 and evaluation criteria in Annex 3.

The **European added value** of the proposed large-scale demonstrator can be provided by various means. It can be provided either by including public innovation agencies from other CIP participating countries in the consortium with a view to facilitating exchange of experience, benchmarking or by subcontracting activities to the same public agencies; by reserving a share of the budget for innovation support services or the buying-in of new innovative solutions to be provided from abroad.

2.2.4 Financial information

Only the most promising proposals measured in terms of the best ranked proposals following evaluation on the basis of the established selection and award criteria will be retained for funding.

The EU contribution will cover a **maximum of 70 % of the total eligible costs**. The total duration shall be no more than 18 months. Reference is made to the General Conditions of the draft Grant Agreement (article II.27) regarding the rules for checks and audits.

3. TIMETABLE

Scheduled start-up date for actions as per grant agreements: **01/04/2014**

Maximum duration of action(s) is: **18 months**

No applications will be accepted for projects scheduled to run for a longer period than that specified in this call for proposals.

The period of eligibility of costs will start at the earliest on the day the agreement is signed by the last of the parties. If a beneficiary can demonstrate the need to start the action before the agreement is signed, the expenditure may be eligible as from a date before the agreement is signed. Under no circumstances can the eligibility period start before the date of submission of the grant application.

	Stages	Date and time or indicative period
a)	Publication of the call	September 2013
b)	Deadline for submitting applications	04/11/2013 – 17:00
c)	Information to applicants	31/12/2013
d)	Signature of grant agreement	31/03/2014
e)	Starting date of the action(s)	01/04/2014

4. EU FINANCING

Maximum budget allocated for EU financing under this call: **EUR 2,375,000**

Indicative number of projects: 2

Maximum EU financing rate of eligible costs: up to 70 %

Maximum EU financing amount per project: **EUR 1,200,000**

Proposals with an EU co-financing beyond any of the above two maxima will not be eligible.

The Commission reserves the right to award a grant of less than the amount requested by the applicant. In such a case, applicants will be asked either to increase their co-financing, propose other co-financing means or to decrease the total costs without altering the substance of the proposal. Grants will not be awarded for more than the amount requested.

Publication of the call (on the Commission Internet site and/or in the Official Journal) does not guarantee the availability of funds for the above action.

4.1. GENERAL PRINCIPLES OF EU FUNDING

Non-cumulative award

Each action may give rise to the award of only one grant from the budget to any one beneficiary.

In no circumstances shall the same costs be financed twice by the Union budget.

Applicants have to inform the Commission immediately of any multiple applications and multiple grants relating to the same action. The applicant shall inform about sources and amounts of EU funding received or applied for the same action or for part of the action. Applicants shall indicate if they receive EU funding for their functioning during the financial year in which the action takes place.

Non-retroactivity

No grant may be awarded retrospectively for actions already completed.

A grant may be awarded for an action which has already begun, provided the applicant can demonstrate the need to start the action before the grant agreement is signed. In such cases, costs eligible for financing may not have been incurred prior to the date of submission of the grant application.

Co-financing

Grants shall involve co-financing, which implies that the resources necessary to carry out the action or the work programme shall not be provided entirely by EU contribution. EU financing may not cover 100% of the total costs of the action.

Co-financing of the action or of the work programme may take the form of:

- the beneficiary's own resources,
- income generated by the action or work programme,
- financial contributions from third parties.

Non-profit rule

EU grant may not have the purpose or effect of producing a profit within the framework of the action of the work programme of the beneficiary.

Where a profit is made, the Commission is entitled to recover the percentage of the profit corresponding to the EU contribution to the eligible costs actually incurred. For this purpose, profit shall be defined as a surplus of the receipts over the eligible costs incurred, when the request for payment of the balance is made.

Balanced budget

The estimated budget of the action or work programme is to be attached to the application form. It must have revenue and expenditure in balance.

The budget must be drawn up in euros.

Applicants, who foresee that costs will not be incurred in euros, are invited to use the exchange rate published in the Official Journal of the European Union.

4.2. ELIGIBLE COSTS

In order to be eligible for funding, costs should be actually incurred by the beneficiary and meet the following criteria:

- they are incurred during the duration of the action or work programme, as indicated in the grant agreement, with the exception of costs relating to the request for payment of the balance and the corresponding supporting documents (audit certificates);
- they are indicated in the estimated budget of the action or work programme;
- they are necessary for the implementation of the action or of the work programme, in accordance with the description of the action, attached to the grant agreement;
- they are identifiable and verifiable, in particular being recorded in the accounting records of the beneficiary and determined according to the applicable accounting standards of the country where the beneficiary is established and according to the usual cost accounting practices of the beneficiary;
- they comply with the requirements of applicable tax and social legislation;
- they are reasonable, justified, and comply with the principle of sound financial management, in particular regarding economy and efficiency.

The beneficiary's internal accounting and auditing procedures must permit direct reconciliation of the costs and revenue declared in respect of the action/project with the corresponding accounting statements and supporting documents.

Please note that the exact scope of the eligibility of costs is defined by the grant agreement, which will be signed with the successful applicants.

4.2.1. Eligible direct costs

Direct costs of the action are those specific costs which are directly linked to the implementation of the action and can therefore be attributed directly to it. They shall not include any eligible indirect costs.

The following categories of costs can be considered as eligible direct costs:

- the costs of personnel working under an employment contract with the beneficiary or an equivalent appointing act and assigned to the action, comprising actual salaries plus social security contributions and other statutory costs included in the remuneration, provided that these costs are in line with the beneficiary's usual policy on remuneration. Those costs may also include additional remunerations, including payments on the basis of supplementary contracts regardless of the nature of those contracts, provided that they are paid in a consistent manner whenever the same kind of work or expertise is required, independently from the source of funding used;
- salary costs of the personnel of national administrations to the extent that they relate to the cost of activities which the relevant public authority would not carry out if the project concerned were not undertaken;
- SME owners and other natural persons who do not receive a salary may declare eligible personnel costs for the work carried out under an action or work programme, on the basis of unit costs specific to the programme under which the call is launched. In other cases, owner managers that do not receive a salary cannot claim any reimbursement for their activities;
- costs of travel and related subsistence allowances, provided that these costs are in line with the beneficiary's usual practices on travel;

- the depreciation costs of equipment or other assets (new or second-hand) as recorded in the accounting statements of the beneficiary, provided that the asset has been purchased in accordance with the conditions applicable to implementation contracts and that it is written off in accordance with the international accounting standards and the usual accounting practices of the beneficiary;
- costs of consumables and supplies, provided that they are purchased in accordance with the conditions applicable to implementation contracts;
- costs arising directly from requirements imposed by the grant agreement (dissemination of information, specific evaluation of the action, audits, translations, reproduction), including the costs of requested financial guarantees, provided that the corresponding services are purchased in accordance with the conditions applicable to implementation contracts;
- costs entailed by subcontracts, concluded for the externalisation of specific tasks or activities which form part of the action or work programme as described in the proposal, provided that the conditions with the conditions applicable to implementation contracts are met;
- costs of financial support to third parties, in accordance with the conditions set by the grant agreement for such financing;
- duties, taxes and charges paid by the beneficiary, notably value added tax (VAT), provided that they are included in eligible direct costs, and unless specified otherwise in the Agreement.

4.2.2. Eligible indirect costs

A flat-rate amount of 7% of the total eligible direct costs of the action is eligible under indirect costs, representing the beneficiary's general administrative costs which can be regarded as chargeable to the action/project.

Indirect costs may not include costs entered under another budget heading.

Indirect costs are not eligible for beneficiaries that receive an operating grant from the European Commission.

4.2.3. Non-eligible costs

In addition to any other costs which do not fulfill the conditions set out in Article II.19.1, the following costs shall not be considered eligible:

- return on capital;
- debt and debt service charges;
- provisions for losses or debts;
- interest owed;
- doubtful debts;
- exchange losses;
- costs of transfers from the Commission charged by the bank of a beneficiary;
- costs declared by the beneficiary in the framework of another action receiving a grant financed from the Union budget (including grants awarded by a Member State and financed from the Union budget and grants awarded by other bodies than the Commission for the purpose of implementing the Union budget);
- in particular, indirect costs shall not be eligible under a grant for an action awarded to a beneficiary which already receives an operating grant financed from the Union budget during the period in question;
- contributions in kind from third parties;
- excessive or reckless expenditure;
- deductible VAT;
- participation by any staff of the institutions in actions receiving grants.
- any other costs which have been specified as ineligible in the call for proposal.

In addition to the above, the Commission can refuse to finance certain costs included in the proposal. The beneficiary can decide to maintain and finance these costs out of his own resources, but they will not be taken into account as eligible costs.

4.3. CO-FINANCING AND JOINT AND SEVERAL RESPONSIBILITY

The beneficiary has to supply evidence of the co-financing provided. It can be provided either by way of own resources, or in the form of financial transfers from third parties.

In case of a joint application, all partners shall agree upon appropriate arrangements between themselves for the proper performance of the action.

The beneficiaries shall be jointly and severally liable for any amount due to the Commission by any one of them which could not be honoured, up to the maximum amount specified in grant agreement. The beneficiaries shall also be jointly and severally liable for interest on late payment, when applicable.

The final grant agreement shall be signed by each applicant. Alternatively it shall be signed by the appointed co-ordinator, provided that a power of attorney has been conferred to this entity (Annex IV of the draft grant agreement).

4.4. IMPLEMENTATION CONTRACTS/SUBCONTRACTING

Where the implementation of the action or the work programme requires the use of contracts (implementation contracts), the beneficiary must ensure that the contract is awarded to the bid offering best value for money or the lowest price (as appropriate), avoiding conflicts of interests and retain the documentation for the event of an audit.

Entities acting in their capacity of contracting authorities shall abide by the applicable national public procurement rules, in the meaning of Directive 2004/18/EC on the coordination of procedures for the award of public work contracts, public supply contracts and public service contracts or contracting entities in the meaning of Directive 2004/17/EC coordinating the procurement procedures of entities operating in the water, energy, transport and postal services sectors.

Sub-contracting for the purpose of the action

Sub-contracting refers to contracts concluded for the externalisation of specific tasks or activities which form part of the action or work programme as described in the proposal. Such contracts must satisfy the conditions applicable to any implementation contract and, in addition, the following conditions:

- Subcontracting may only cover the implementation of a limited part of the action;
- It must be justified having regard to the nature of the action and what is necessary for its implementation;
- The proposal should clearly identify the subcontracted activities.

Subcontracting does not in any way limit the responsibility of beneficiaries for the implementation of the action. Please note that the beneficiary(ies) should have the necessary capacity to perform the project. Only tasks that are not core business can be sub-contracted to consultants.

It is not necessary to have already selected subcontractors at the time the proposal is submitted. However, cost of contractors not selected in accordance with the applicable rules for procurement will not be eligible.

4.5. FINANCIAL SUPPORT TO THIRD PARTIES

The applications may not envisage provision of financial support to third parties.

4.6. FINAL GRANT AND PAYMENT ARRANGEMENTS

The draft grant agreement annexed to this call for proposals specifies the calculation of the final grant and the payment arrangements.

Your attention is in particular drawn to the General Conditions of the grant agreement, where the eligibility of costs is described. Detailed explanations and a description how costs should be budgeted and reported can be found in the Guide for Applicants.

In case of grants of at least 750.000 €, when the cumulative amounts of request for payment is at least 325.000 €, a certificate by a registered auditor on the financial statements and underlying accounts (“certificate on the financial statements”) has to be submitted to certify that the costs reported are real, accurate and in accordance with the grant agreement.

EU grant may not have the purpose or effect of producing a profit within the framework of the action of the work programme of the beneficiary. Where a profit is made, the Commission is entitled to recover the percentage of the profit corresponding to the EU contribution to the eligible costs actually incurred. For this purpose, profit is defined as a surplus of the receipts over the eligible costs incurred by the beneficiary, when the request is made for payment of the balance. Where such a surplus occurs, the Commission is entitled to recover the percentage of the profit corresponding to the EU contribution to the eligible costs actually incurred by the beneficiary.

The Commission may require the beneficiary to lodge a guarantee for grants exceeding € 60 000, based on a risk analysis.

In the event that the applicant's financial capacity is not satisfactory, a pre-financing guarantee for up to the same amount as the pre-financing may be requested in order to limit the financial risks linked to the pre-financing payment.

The financial guarantee, in euro, shall be provided by an approved bank or financial institution established in one of the Member States of the European Union. When the beneficiary is established in a third country, the authorising officer responsible may agree that a bank or financial institution established in that third country may provide the guarantee if he considers that the bank or financial institution offers equivalent security and characteristics as those offered by a bank or financial institution established in a Member State. Amounts blocked in bank accounts shall not be accepted as financial guarantees.

The guarantee may be replaced by a joint and several guarantee by a third party or by a joint guarantee of the beneficiaries of an action who are parties to the same grant agreement.

5. ELIGIBILITY

APPLICATIONS MUST COMPLY WITH ALL OF THE ELIGIBILITY CRITERIA SET OUT IN THIS SECTION.

5.1. ELIGIBLE APPLICANTS

Applications from legal entities established in one of the following countries are eligible:

- EU Member States

- Non-EU-member countries that are participating in the Entrepreneurship and Innovation Programme (EIP) of the Competitiveness and Innovation Programme⁹.

The Commission may select proposals from applicants in EFTA/EEA countries or candidate countries, provided that, on the date of selection, agreements have been signed setting out the arrangements for the participation of those countries in the programme established by the Decision referred to under point 1 of this call.

The transnational nature of the project must be demonstrated by submitting form A/2 to the submission set duly filled in and signed from the partner organisations in order to confirm their participation (original signatures required).

Several applicants, submitting a joint proposal should choose within their midst a lead organisation, referred to as the coordinator.

The coordinator and other applicants must satisfy the same eligibility criteria.

All applicants must satisfy the same eligibility criteria.

- Applications must be submitted by a legal person;
- Applicants must correspond to the definition, of the following target organisations: Applications must include as lead partner/coordinator¹⁰ a regional and/or metropolitan organisation that is either responsible for or involved in the funding and/or implementation of a horizontal or specific innovation programme from which innovative mobile services companies could benefit. This refers to regional and metropolitan public authorities themselves as well as to organisations mandated by national and/or regional public authorities to implement innovation support programmes such as innovation or regional development agencies or cluster organisations;
- Corporate bodies must be properly constituted and registered under the law. If a body or organisation is not constituted under the law, a physical person must be designated to provide the legal responsibility.

Supporting documents

Subject to the eligibility criteria indicated above, the applicants should provide the following supporting documents to establish their eligibility:

- **private entity:** extract from the official journal, copy of articles of association, extract of trade or association register, certificate of liability to VAT (if, as in certain countries, the trade register number and VAT number are identical, only one of these documents is required);
- **public entity:** copy of the resolution or decision establishing the public company, or other official document establishing the public-law entity;
- **consortium:** in addition to the supporting documents referring to their legal status, consortium members will submit letters confirming their participation to the project,
- **natural persons:** photocopy of identity card and/or passport;
- **entities without legal personality:** documents providing evidence that their representative(s) have the capacity to undertake legal obligations on their behalf.

⁹ For more information on the CIP, see http://ec.europa.eu/cip/faq/index_en.htm

¹⁰ A consortium will have a minimum of three partners, please see Chapter 2.3 for details.

Applicants are encouraged to fill in the Legal entity¹¹ and Financial identification¹² forms (unless they are already registered) and to return them together with the application. If the application is successful, the grant agreement shall not be signed until the forms are received.

5.2. ADMISSIBLE AND ELIGIBLE PROPOSALS

Applications must comply with the following conditions in order to be eligible for a grant:

- Applications must be sent no later than the deadline for submitting applications referred to in section 9.
- Applications must be submitted in writing, using the application form and the electronic submission system, as indicated in the Guide for Applicants.
- Applications must be drafted in one of the EU official Languages. If your proposal is not in English, a translation of the full proposal would be of assistance to the evaluators. An English translation of an abstract may be included in the proposal (see Guide for Applicants).
- Proposals must be submitted in conformity with the call specifications.
- Only projects that are strictly non-profit-making and/or whose immediate objective is non-commercial shall be eligible.
- Applications must respect the maximum rate for EU co-financing.
- Applications must respect the maximum amount for EU co-financing.
- Applications must respect the maximum duration of projects.
- Applications may not include contributions in kind as part of their co-financing.

In this context, will be rejected any project directly or indirectly contrary to EU policy or against public health, human rights, citizen's security or freedom of expression.

6. EXCLUSION CRITERIA

6.1. EXCLUSION FROM PARTICIPATION

Applicants will be excluded from participating in the call for proposals procedure if they are in any of the following situations:

- they are bankrupt or being wound up, are having their affairs administered by the courts, have entered into an arrangement with creditors, have suspended business activities, are the subject of proceedings concerning those matters, or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations;

¹¹ http://ec.europa.eu/budget/contracts_grants/info_contracts/legal_entities/legal_entities_en.cfm#en

¹² http://ec.europa.eu/budget/contracts_grants/info_contracts/financial_id/financial_id_en.cfm

- they or persons having powers of representation, decision making or control over them have been convicted of an offence concerning their professional conduct by a judgment of a competent authority of a Member State which has the force of *res judicata*;
- they have been guilty of grave professional misconduct proven by any means which the Commission can justify, including by decisions of the European Investment Bank and international organisations;
- they are not in compliance with their obligations relating to the payment of social security contributions or the payment of taxes in accordance with the legal provisions of the country in which they are established or with those of the country of the contracting authority or those of the country where the contract is to be performed;
- they or persons having powers of representation, decision making or control over them have been the subject of a judgment which has the force of *res judicata* for fraud, corruption, involvement in a criminal organisation, money laundering or any other illegal activity, where such illegal activity is detrimental to the Union's financial interests;
- they are subject to an administrative penalty referred to in Article 109(1) Financial Regulation (see section 6.3).

6.2. EXCLUSION FROM AWARD

Applicants will not be granted financial assistance if, in the course of the grant award procedure, they:

- are subject to a conflict of interest;
- are guilty of misrepresentation in supplying the information required by the Commission as a condition of participation in the grant award procedure or fail to supply this information;
- find themselves in one of the situations of exclusion, referred to in article 106 Financial Regulation (see section 6.3)

6.3. SUPPORTING DOCUMENTS

Applicants must sign a declaration on their honour certifying that they are not in one of the situations referred to by filling in the “**Exclusion Criteria Form**” (**form B4**).

Administrative and financial penalties may be imposed on applicants, or affiliated entities where applicable, who are guilty of misrepresentation.

By using the “Exclusion Criteria Form” applicants shall declare on their honour that they are not in one of the situations referred to in Articles 106 and 107 of the Regulation (EC, Euratom) n° 966/2012 on the financial rules applicable to the general budget of the Union (Financial Regulation).

Please note that, according to articles 109 and 131.4 of Regulation (EC, Euratom) n° 966/2012 on the financial rules applicable to the general budget of the Union (Financial Regulation) and according to article 145 of the Commission Delegated Regulation (EC, Euratom) n° 2342/2002 on the rules of application of the Financial Regulation, administrative and financial penalties may be imposed by the Commission on applicants who are excluded in relation to points a) to h) of the form in question.

For grants with a value exceeding € 60 000, the Commission may require further evidence, as indicated in article 143 Rules of Application.

7. SELECTION

7.1. FINANCIAL CAPACITY

Applicants must have stable and sufficient sources of funding to maintain their activity throughout the period during which the action is being carried out or the year for which the grant is awarded and to participate in its funding. The applicants' financial capacity will be assessed on the basis of the following supporting documents to be submitted with the application:

For grants < EUR 60 000:

- a declaration on honour

For grants • EUR 60 000, in addition:

- a declaration on honour and,
- form B/5 provided for in the submission set, filled in with the relevant statutory accounting figures. Other documents may be submitted if needed (see IV.4 Guide to applicants)

For grants for an action • EUR 750 000 or operating grants • EUR 100 000, in addition:

- an audit report produced by an approved external auditor certifying the accounts for the last financial year available.

In the event of an application grouping several applicants (consortium), the above thresholds apply per applicant.

7.2. OPERATIONAL CAPACITY

Applicants must show they have the **operational (technical and management) capacity** to complete the operation to be supported and must **demonstrate their capacity to manage scale activity** corresponding to the size of the project for which the grant is requested. In particular, the **team responsible** for the project/operation must have **adequate professional qualifications and experience**.

In this respect, applicants have to submit a declaration on their honour, and the following supporting documents:

Applicants will include in the proposal curriculum vitae of the main members of the team that will actually be performing the work and professional references and details of similar past projects.

The selection procedure is described in further detail in the Guide for Applicants.

8. AWARD

An evaluation of the quality of proposals, including the proposed budget, will be carried out in accordance with the evaluation criteria set out in annex 3 to this call for proposals.

The evaluation procedure is described in further detail in the Guide for Applicants.

9. SUBMISSION OF PROPOSALS

Please note that only electronic submissions are allowed for this call.

Please consult the Guide for Applicants for the modalities of preparing the proposal.

Submission of a grant application implies acceptance of the conditions of the grant agreement, attached to this call.

The deadline for submission of proposals is:

04/11/2013 [17.00:00 Brussels local time]

10. CONTACTS

Contacts between the contracting authority and potential applicants can only take place in certain circumstances and under the following conditions only:

Before the final date for submission of proposals,

- At the request of the applicant, the Commission may provide additional information solely for the purpose of clarifying the nature of the call.
- Any requests for additional information must be made in writing only to the coordinates stated below.
- The Commission may, on its own initiative, inform interested parties of any error, inaccuracy, omission or other clerical error in the text of the call for proposals.
- Any additional information including that referred to above will be published on the internet in concordance with the various call for proposals documents.

After the deadline for submission of proposals:

- If clarification is requested or if obvious clerical errors in the proposal need to be corrected, the Commission will contact the applicant provided the terms of the proposal are not modified as a result.
- If the authorising officer finds that those proposals, which have been listed for award needs limited adaptations to their proposal. In such case, these applicants will receive a formal letter setting out the requested modifications. Any such modifications must stay within the limits of the request. This phase will not lead to a re-evaluation of the proposals, but a proposal might be rejected if the applicant does not wish to comply with the modifications requested.

Contact coordinates for the call:

European Commission

Enterprise and Industry Directorate-General

Directorate G: Aerospace, Maritime, Security and Defence Industries, Unit G2: Copernicus Services

E-mail address: *ENTR-COPERNICUS-SERVICES@ec.europa.eu*

Office address: *BREY 9/102, B-1049 Brussels, Belgium*

11. DATA PROTECTION

The reply to any call for proposals involves the recording and processing of personal data (such as name, address and CV). Such data will be processed pursuant to Regulation (EC) No 45/2001 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data. Unless indicated otherwise, the questions and any personal data requested are required to evaluate the application in accordance with the specifications of the call for proposal will be processed solely for that purpose by the Commission.

Details concerning the processing of personal data are available on the privacy statement at:

http://ec.europa.eu/dataprotectionofficer/privacystatement_publicprocurement_en.pdf.

Personal data may be registered in the Early Warning System (EWS) only or both in the EWS and Central Exclusion Database (CED) by the Accounting Officer of the Commission, should the beneficiary be in one of the situations mentioned in:

- the Commission Decision 2008/969 of 16.12.2008 on the Early Warning System

(for more information see the Privacy Statement on:

http://ec.europa.eu/budget/contracts_grants/info_contracts/legal_entities/legal_entities_en.cfm),

or

- the Commission Regulation 2008/1302 of 17.12.2008 on the Central Exclusion Database (for more information see the Privacy Statement on

http://ec.europa.eu/budget/explained/management/protecting/protect_en.cfm)

12. PUBLICITY

Beneficiaries must clearly acknowledge the European Union's contribution in all publications or in conjunction with activities for which the grant is used.

In this respect, beneficiaries are required to give prominence to the name and emblem of the European Commission on all their publications, posters, programmes and other products realised under the co-financed project.

With the exception of scholarships paid to natural persons and other direct support paid to natural persons in most need, all information relating to grants awarded in the course of a financial year shall be published on an internet site of the European Union institutions no later than the 30 June of the year following the financial year in which the grants were awarded.

The Commission will publish the following information:

- name of the beneficiary;
- address of the beneficiary (legal persons) or reference to the region (natural persons);
- subject of the grant;

- amount awarded.

Upon a reasoned and duly substantiated request by the beneficiary, the publication shall be waived if such disclosure risks threatening the rights and freedoms of individuals concerned as protected by the Charter of Fundamental Rights of the European Union or harm the commercial interests of the beneficiaries.

13. ANNEX 1 SUBMISSION SET

The Submission Set can be downloaded from the following page: <http://ec.europa.eu/enterprise/contracts-grants/calls-for-proposals/>

14. ANNEX 2 GUIDE FOR APPLICANTS

The Guide for Applicants can be downloaded from the following page: <http://ec.europa.eu/enterprise/contracts-grants/calls-for-proposals/>

15. ANNEX 3 EVALUATION CRITERIA

When assessing the below evaluation criteria, the evaluation committee generally pays attention to the elements indicated below each criterion. Please note that these elements, which are indicative and non-exhaustive, are given on the basis of transparency and in order to help applicants to improve their applications.

Large-scale demonstrators in support of Copernicus and the European GNSS based services

EVALUATION CRITERIA AND KEY ELEMENTS TO BE ASSESSED BY THE EVALUATION COMMITTEE	MAX. SCORE
1. Relevance (mandatory requirement) <ul style="list-style-type: none"> • How relevant is the proposal in response to the objectives of the call? • To what extent are the expected activities covered by the proposal? • To what extent do the proposed activities demonstrate a clear European added value? 	15
2. Potential Impact (mandatory requirement) <ul style="list-style-type: none"> • To what extent are the proposed activities capable of reaching out to European markets and innovation policy programmes to ensure European visibility? • To what extent does the proposal foresee to contribute to and cooperate with other relevant regional, national and European level initiatives? • To what extent is the take-up of Copernicus/EGNSS services by regional authorities strengthened? • To what extent will the action establish an image of excellence, competence and professionalism? • How many financial resources will be leveraged directly and indirectly for the action by the consortium in addition to the expected EU contribution? • How well will local business support eco-systems be leveraged in support of 	50

<p>Copernicus and GNSS based service innovations in mobile services industries?</p> <ul style="list-style-type: none"> • How well do the innovation support activities integrate with existing European networks or initiatives providing support to mobile services? • How realistic is the strategy to provide innovation support activities resulting from the project and addressing societal challenges locally and on a European scale? • To what extents are the proposed new instruments and approaches in support of Copernicus and the European GNSS based service innovation in mobile services industries in the different policy areas replicable and scalable? • To what extent do the proposed activities contribute to the creation of more mobile services companies with high growth potential? 	
3. Quality (mandatory requirement)	20
<ul style="list-style-type: none"> • To what extent are the proposed activities well described and appropriate for addressing the particular needs and challenges of innovative mobile services companies? • To what extent do the proposed activities build upon existing good practice for innovation support in this field? • To what extent is the consortium qualified to carry out the proposed actions in an effective manner? • Are the coordination mechanisms proposed sufficiently robust to ensure the goals of the action? • How well described and realistic are the proposed performance indicators? 	
4. Budget and cost-effectiveness (mandatory requirement)	15
<ul style="list-style-type: none"> • To what extent is the proposed budget clear and detailed? • Is the budget breakdown per activity realistic and reasonable for the proposed activities to be completed successfully? • To what extent is the proposed expenditure necessary for the implementation of the activities? • To what extent is the amount requested in accordance with the expected results? Is the proposal offering sufficient value-for-money? 	
Maximum total score	100

If a total score lower than 60 points or a score lower than 50% for any of four criteria is obtained, the proposal will not be evaluated further.

16. ANNEX 4 MODEL GRANT AGREEMENT

- Multi-beneficiary Grant agreement for action